# AGENDA FOR THE PLAN COMMISSION

Members noticed must notify the person who prepared agenda (see below) at least 24 hours before the meeting as to whether they will not be able to attend this meeting.

**Date and Time:** Tuesday, March 15, 2022, – **5:15 PM** 

Location: Council Chambers, Municipal Building, 101 South Blvd., Baraboo, Wisconsin Member Notices: M. Palm (Mayor Designee), P. Wedekind, R. Franzen, J. O'Neill, T. Kolb, D.

Marshall, and M. Boeggner.

Others Noticed: T. Pinion, C. Bradley, M Krautkramer, Mayor R. Nelson, Cliff Bobholz, Brooke Hill, John

Schwanbeck, Tyler Edwards, Bob Bowden, Neil Pfaff, Mike Corey, Library, and Media.

# PETITIONERS OR REPRESENTATIVES MUST BE PRESENT OR SUBJECT <u>WILL NOT</u> BE HEARD BY THE COMMISSION!

### 1. Call to Order

- a. Note compliance with the Open Meeting Law.
- b. Roll Call
- c. Approve agenda.
- d. Approve February 15, 2022 meeting minutes.
- **Public Invited to Speak** (Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.)

# 3. <u>Public Hearings</u>

- a. The request of Brooke Hill (Owner), d/b/a Three Boos 4 U, for a Conditional Use Permit to allow a day care center and playground located in a B-1 zoning district, located at 106 Walnut Street, City of Baraboo, Sauk County, Wisconsin.
- b. The request of John Schwanbeck for a Conditional Use Permit to allow the sale of limited firearms as a Home Occupation at 1514 Ash Street, City of Baraboo, Sauk County, Wisconsin.
- c. The request of Menard Inc for a Conditional Use Permit to allow the construction of a self-service storage facility on the vacant 8-acre lot on the south side of their existing facility, located at 1040 State Rd 136, in the City of Baraboo, Sauk County, Wisconsin.

#### 4. New Business

- a. Consider Brooke Hill's (Owner), d/b/a Three Boos 4 U (Applicant) request for a Conditional Use Permit to allow a day care center and playground located in a B-1 zoning district, located at 106 Walnut Street, City of Baraboo City of Baraboo, Sauk County, Wisconsin.
- b. Consider John Schwanbeck's request for a Conditional Use Permit to allow the sale of limited firearms as a Home Occupation at 1514 Ash Street, City of Baraboo, Sauk County, Wisconsin.

- c. Consider Menard Inc's request for a Conditional Use Permit to allow the construction of a self-service storage facility on the vacant 8-acre lot on the south side of their existing facility, located at 1040 State Rd 136, in the City of Baraboo, Sauk County, Wisconsin.
- d. Request to Rezone Lots 93 and 94 of the Second Addition to Spruce Haven from B-3, Highway-Oriented Business to R-4, Four thru Twelve Family Residential and Lots 95 & 134 through 137 of the Second Addition to Spruce Haven from B-3, Highway-Oriented Business to R-5, Thirteen Family and Up Residential, located on Silver Drive south of Mine Road, in the SW1/4 of the NE1/4 of Section 11, T11N, R6E, in the City of Baraboo, Sauk County, Wisconsin by Robert Bowden.
- e. Consider the General Development Plan/Specific Implementation Plan in accordance with Steps 3 and 4 of the Planned Development process for Corey Oil LTD to expand their existing bulk fuel storage facility and add an accessory structure on their 0.19-acres site at the southwest corner of the intersection of Potter Street and Depot Street in the City of Baraboo, Sauk County, Wisconsin.

# 5. Adjournment

Mike Palm, Chairman by Mayoral Designee Agenda prepared by Kris Denzer, 355-2730, Ext. 7309 Agenda Posted by Kris Denzer on March 11, 2022

**PLEASE TAKE NOTICE**, that any person who has a qualifying as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 south Blvd., or phone 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY, NOT A NOTICE TO PUBLISH.

#### Minutes of Plan Commission Meeting February 15, 2022

<u>Call to Order</u> – Mike Palm called the meeting of the Commission to order at 5:15 PM.

**Roll Call** – Present were Phil Wedekind, Roy Franzen, Jim O'Neill, Tom Kolb, Dee Marshall, and Matthew Boeggner. Mile Palm was absent.

Also in attendance were Tom Pinion, Mayor Nelson, Mitch Buschkopf, Meg Roback, Tyler Edwards, and Mike Stafford.

# Call to Order

- a. Note compliance with the Open Meeting Law. Mayor Designee Palm noted compliance with the Open Meeting Law.
- b. <u>Agenda Approva</u>l: It was moved by Kolb, seconded by Franzen to approve the agenda as posted. Motion carried unanimously.
- c. <u>Minutes Approval</u>: It was moved by O'Neill, seconded by Kolb to approve the minutes of the January 18, 2022 meeting. Motion carried unanimously.

<u>Public Invited to Speak</u> (Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.) – There were no speakers.

#### **New Business**

- a. Request to Rezone Lots 93 and 94 of the Second Addition to Spruce Haven from B-3, Highway-Oriented Business to R-4, Four thru Twelve Family Residential and Lots 95 & 134 through 137 from B-3 Highway-Oriented Business to R-5, Thirteen Family and Up Residential by Robert Bowden No one was in attendance to address this request, no action was taken by the Commission.
- b. Review and approve a One-Lot Certified Survey Map for JDJE, LLC in an I-4 Planned Industrial/Business zoning district, located on the west side of Gateway Drive in the NW1/4 of the SW1/4, Section 3, T11N, R6E in the City of Baraboo, Sauk County, Wisconsin Meg Roback introduced herself to the Commission. Pinion presented the background for the request. It was moved by Kolb, seconded by O'Neill to approve the CSM as presented. On roll call vote for the motion, Ayes Wedekind, Franzen, O'Neill, Kolb, Marshall, and Boeggner. Nay 0, motion carried 6-0.
- c. Review and approve a Site Plan for JDJE, LLC for a proposed Fairfield Inn & Suites hotel on a 2.49-acre lot on the west side of Gateway Drive between Pizza Ranch and Teel Plastics - Meg Roback addressed the Commission. Roback said that they are proposing a 4-story, wood frame hotel for a Fairfield Inn and Suites. She said there will 97 hotel units, full dedicated parking surrounding the building, several outdoor spaces in addition to that parking to serve meeting room and an indoor/outdoor hot tub spa type element, a fire pit patio area that will be off the main lobby and breakfast room. She said that the hotel also features a covered entry and a driveway under entry for the comfort of guests. Roback then presented the exterior materials and color schemes of the proposed hotel. The possible need for storage space was discussed. Roback presented sustainable features. There will be charging stations for electric vehicles. She said the building will contain low flow plumbing fixtures for water conservation and LED energy efficient lighting. She said the owner is looking at an option for an energy management system. She said that the rooms would have energy star appliances. Roback said the owner is looking into the pool being salt-water pool. Kolb asked if the site lighting plan and stormwater management plan have been submitted. Roback said that the site lighting plan would be contingent on approval. Pinion aid that they would have to get a separate permit from the DNR for stormwater management and the City mirrors the DNR requirements. Kolb moved to approve the site plan for the JDJE, LLC for a proposed Fairfield Inn & Suites conditioned on meeting stormwater management, site lighting, and landscaping requirements, and approved by management. O'Neill seconded the motion. On roll call vote for the motion, Ayes – O'Neill, Kolb, Marshall, Boeggner, Wedekind, and Franzen. Nay – 0, motion carried 6-0.
- d. Consider the General Development Plan Specific Implementation Plan in accordance with Steps 3 and 4 of the Planned Development process for Menards for a self-service storage facility on the vacant 8-acre lot on the south side of their existing facility, located at 1040 State Rd 136, in the City of Baraboo, Sauk County, Wisconsin Tyler Edwards, Real Estate Division for Menard's addressed the Commission. He said that all the doors face in; all units will be fully enclosed with no rows of doors being visible. He then presented the

landscape, and site lighting plans. Edwards then presented the elevations and exterior materials and colors to the Commission. Edwards said that they are looking into the possibility of the use of solar energy. Kolb asked if Edwards would consider working with the Baraboo Arts Council at some time for a possible mural on the wall. Edwards answered in the affirmative. Kolb moved to forward to Council with a positive recommendation, conditioned on the landscaping and stormwater plans being approved by the City. Boeggner seconded the motion. Franzen said that it wasn't long ago the Commission denied a project of this sort across from Walmart, he feels the Commission didn't want it then and should not have it now. Boeggner said given the location of this project and the new highway going in, going down that stretch it is a lot different from being the first thing you see as you come off the highway. On roll call vote for the motion, Ayes - O'Neill, Kolb, Marshall, Boeggner, and Wedekind. Nay – Franzen. Motion carried 5-1.

- e. Review a Conceptual Development Plan in accordance with Step 2 of the Planned Development process for Corey Oil LTD to expand their existing bulk fuel storage facility and add an accessory structure on their 0.19-acre site at the southwest corner of the intersection of Potter Street and Depot Street in the City of Baraboo, Sauk County, Wisconsin Mike Stafford addressed the Commission. Stafford said that they want to use the 10x16 building for an accessory to the bulk plant. He said that it is needed most for security cameras, internet, and the new tank monitoring system. Pinion explained to the Commission the need for the PUD zoning. The consensus of the Commission was to move forward with the PUD Zoning.
- f. Review and recommend approval of the Final Plat of Greenfield Reserve, a residential subdivision on the south side of STH 33 approximately ¼ of a mile east of Taft Avenue (CTH T), located in the east half of the SW1/4 of Section 31, T12N R7E and the N1/4 of the NW1/4 of Section 6, T12N, R6E, City of Baraboo, Sauk County, Wisconsin Pinion presented the background for the Final Plat for Greenfield Reserve. Pinion explained the Stormwater plan to the Commission. It was moved by Kolb, seconded by Franzen to recommend approval of the Final Plat of Greenfield Reserve as presented. On roll call vote on the motion, Ayes Kolb, Marshall, Boeggner, Wedekind, Franzen, and O'Neill. Nay 0, motion carried 6-1.

<u>Adjournment</u> - It was moved by Kolb, seconded by O'Neill to adjourn at 6:11 p.m. The motion carried unanimously.

Phil Wedekind Plan Commission Vice-Chair

# PLAN COMMISSION ITEM SUMMARY March 15, 2022

SUBJECT: CONSIDER BROOKE HILL'S (OWNER), D/B/A THREE BOOS 4 U (APPLICANT)

REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW A DAY CARE CENTER AND PLAYGROUND LOCATED IN A B-1 ZONING DISTRICT, LOCATED AT 106 WALNUT STREET, CITY OF BARABOO CITY OF BARABOO, SAUK COUNTY,

WISCONSIN.

<u>SUMMARY OF ITEM A</u>: This property was used as a Day Care Center for many years but relocated to Commerce Avenue in the summer of 2017. Brooke Hill would like to re-open a Day Care facility in her building at 106 Walnut Street. She previously requested this in February 2019, which was approved by the Plan Commission; however, since that plan did not come to fruition and the building has been vacant during the interim, she needs to apply for a CUP again.

Following in an excerpt from Section 17.37 of our Zoning Code:

<u>Discontinuing an Approved Conditional Use</u>. Any and all conditional uses which have been **discontinued for a period exceeding 365 days shall have their conditional use invalidated automatically**. The burden of proof shall be on the property owner to conclusively demonstrate that the subject conditional use was operational during this period.

A Day Care Center is allowed as a Conditional Use in a B-1 Central Business zoning district. Brooke will be reportedly "inherit" customers from another local day care facility that will be closing.

### **COMPLIANCE/NONCOMPLIANCE:**

Pursuant to Section 17.37 – <u>Conditional Use Review and Approval</u>, I have found the application to be complete and have reviewed it for compliance with the ordinance.

**ACTION:** Approve / Deny Conditional Use Permit (with certain conditions?)

SUBJECT: CONSIDER JOHN SCHWANBECK'S REQUEST FOR A CONDITIONAL USE

PERMIT TO ALLOW THE SALE OF LIMITED FIREARMS AS A HOME OCCUPATION AT 1514 ASH STREET, CITY OF BARABOO, SAUK COUNTY,

WISCONSIN.

**SUMMARY OF ITEM B:** Mr. Schwanbeck is requesting permission to establish a Home Occupation at his residence at 1514 Ash Street. He has already has a Federal Firearms License (FFL). I did consult Chief Schauf about this request and he did not express any concerns. (You may recall a similar request was approved in August 2016 for a single-family residence at 209 Lynn Ave.) As Mr. Schwanbeck described his intentions, it meets the definition of a Home Occupation as contained in the Zoning Code and following is an excerpt from that Code:

#### (56) HOME OCCUPATION. (2235 08/22/2006)

- (a) A "Home Occupation" is defined as the production of goods and/or services, customarily conducted for gain or support, within a residence by a member of the family residing in the residence, and that has three or more of the following characteristics:
  - 1. The direct sales of merchandise or service to customers at the residence, or meeting directly with customers at the residence.
  - 2. Non-immediate family employees come to the residence.
  - 3. The delivery of materials used in the home occupation to the residence.
  - 4. Equipment used in the home occupation is stored outside the residence.
  - 5. Evidence of use as a home occupation visible or audible from off the property.

Regardless of circumstances, a home occupation shall not include a daycare not required to be licensed by the State, home sales parties not exceeding twice per calendar month, an activity engaged in by persons under the age of 18 years, or private lessons offered in a home, such as music or reading.

- (b) If a home occupation is permitted as a conditional use for a residence, it shall comply with the following general conditions:
  - 1. Retail sales are not permitted within a home occupation building.
  - 2. Shopping by customers is not permitted within a home occupation building.
  - 3. Displayed items produced by the home occupation may be displayed but not sold.
  - 4. A home occupation shall produce no offensive noise, vibration, dust, odors, smoke, heat, pollution, glare, or radio, electrical, or television interference or otherwise produce a nuisance.
  - 5. No materials which decompose by detonation shall be allowed in conjunction with a home occupation.
  - No home occupation shall be permitted which changes the outside appearance of the dwelling or is visible from the street.
  - 7. Materials used in or produced by a home occupation may not be stored or displayed outside of any building.
  - 8. Nonresident employees of a home occupation may be permitted by the Plan Commission if the Plan Commission makes the following findings:
    - i. That no non-resident employee shall perform any work or services at the site of the home occupation,
    - ii. That a non-resident employee shall not work out of a branch office located in his/ her home within the City unless the said branch office is also granted a conditional use permit, and
    - iii. That a non-resident employee shall not report for work at the site of the home occupation and leave his/her vehicle parked in the vicinity of the home occupation during the work day.
  - 9. The volume of vehicular or pedestrian traffic or parking shall not result in congestion or be in excess of what is compatible with a residential neighborhood. There shall be no deliveries to or from a home occupation with a vehicle larger than a 30-foot long single-unit truck nor more than one delivery per day. Trucks shall not operate out of resident districts as part of a home occupation.
  - 10. No more than one (1) home occupation shall be permitted per each lot.
  - 11. A home occupation shall be carried on wholly within buildings on the lot by resident occupants and the total area devoted to the home occupation shall not exceed 20 percent of the gross floor area of the dwelling unit.
  - 12. No home occupation shall be permitted that generates sewerage or water use in excess of what is normal for a residential dwelling.
  - 13. No home occupation shall be permitted which requires plumbing, electrical, or structural changes when such changes are not dictated by the primary residential use of the property.
  - 14. Home occupation uses shall meet all applicable fire and building code safety requirements.
  - 15. No home occupation involving visits to the site of the home occupation by customers or the loading and unloading of business-oriented material shall be operated between the hours of 8:00 p.m. and 8:00 a.m.
  - 16. The following uses are <u>prohibited</u> as home occupations:
    - i. Veterinary clinics, pet grooming or boarding.
    - ii. Antique shop.
    - iii. Automobile or other motor vehicle repair or paint shops.
    - iv. Barber shops and beauty parlors.
    - v. Furniture stripping and/or refinishing.
    - vi. Gift shops.
    - vii. Manufacturing or assembling items for sale from components not made on the same premises.
    - viii. Mortuaries.
    - ix. Photographic studios.
    - x. Private clubs.

If the Commission supports this request, it may be worth including the highlighted provisions above as conditions of approval.

### **COMPLIANCE/NONCOMPLIANCE:**

Pursuant to Section 17.37 – <u>Conditional Use Review and Approval</u>, I have found the application to be complete and have reviewed it for compliance with the ordinance.

**ACTION:** Approve / Deny Conditional Use Permit (with certain conditions?)

SUBJECT: CONSIDER MENARD INC'S REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW THE CONSTRUCTION OF A SELF-SERVICE STORAGE FACILITY ON THE VACANT 8-ACRE LOT ON THE SOUTH SIDE OF THEIR EXISTING FACILITY, LOCATED AT 1040 STATE RD 136, IN THE CITY OF BARABOO, SAUK COUNTY, WISCONSIN.

<u>SUMMARY OF ITEM C:</u> The Menards previously submitted their application to rezone the vacant 8-acre lot on the south side of their existing store with a Planned Development Overlay. Since this property is also located within the Conditional Use Overlay district, it also requires a Conditional Use Permit since all "new" uses are regulated as conditional uses.

### **COMPLIANCE/NONCOMPLIANCE:**

Pursuant to Section 17.37 – <u>Conditional Use Review and Approval</u>, I have found the application to be complete and have reviewed it for compliance with the ordinance.

**ACTION:** Approve / Deny Conditional Use Permit (with certain conditions?)

SUBJECT: REQUEST TO REZONE LOTS 93 AND 94 OF THE SECOND ADDITION TO SPRUCE HAVEN FROM B-3, HIGHWAY-ORIENTED BUSINESS TO R-4, FOUR THRU TWELVE FAMILY RESIDENTIAL AND LOTS 95 & 134 THROUGH 137 FROM B-3, HIGHWAY-ORIENTED BUSINESS TO R-5, THIRTEEN FAMILY AND UP RESIDENTIAL BY ROBERT BOWDEN.

**SUMMARY OF ITEM D:** Bob Bowden is in the process of purchasing the undeveloped property in the Second Addition to Spruce Haven subdivision. He would like to complete the majority of the development as it was originally planned with the exception of replacing some of the business zoned land with multi-family zoned land pursuant to Petition to Rezone that is included in the packet.

ACTION: Forward to Common Council for a Public Hearing on the Rezoning with a recommendation to Approve/Conditionally Approve/or Deny the Proposed Rezoning to an R-4 and R-5 Multi-Family Residential zoning classifications.

SUBJECT: CONSIDER THE GENERAL DEVELOPMENT PLAN/SPECIFIC IMPLEMENTATION PLAN IN ACCORDANCE WITH STEPS 3 AND 4 OF THE PLANNED DEVELOPMENT PROCESS FOR COREY OIL LTD TO EXPAND THEIR EXISTING BULK FUEL STORAGE FACILITY AND ADD AN ACCESSORY STRUCTURE ON THEIR 0.19-ACRES SITE AT THE SOUTHWEST CORNER OF THE INTERSECTION OF POTTER STREET AND DEPOT STREET IN THE CITY OF BARABOO, SAUK COUNTY, WISCONSIN.

**SUMMARY OF ITEM E**: Corey Oil submitted their application to rezone the vacant 0.19-acre on the southwest corner of Depot & Potter Streets with a Planned Development Overlay. This property currently zoned I-2. Following are a few excerpts from the Zoning Code:

# **17.31** I-2 INDUSTRIAL DISTRICT. (1652 09/14/92, 22524/10/2007)

- (1) PURPOSE. The I-2 Industrial District is established to delineate areas to be used for industrial development of the uses prescribed. (2243 11/28/2006)
- (3) ACCESSORY USES.
  - (f) Service buildings normally accessory to the **permitted use**.

- (4) CONDITIONAL USES. All uses, whether permitted or conditional, shall be considered conditional uses with the overlay zoning district as established in §17.36C of this Code of Ordinances. (2252 04/10/07, 2509 02/26/19)
  - (g) Any business or industry involving the above ground bulk storage of liquid petroleum or propane gas for on-site use or for sale or delivery. (1921 10/28/97)

Above ground bulk LP or Propane storage is a Conditional Use, not a Permitted Use. The existing use of the property for bulk fuel storage is neither a Permitted Use nor a Conditional Use so **the current use of the property would be considered an existing legal, non-conforming use**. (Since "service buildings", which are considered to be an Accessory Use, are limited to Permitted Uses only, it does not appear that the accessory structure that has been placed on the site is allowable in the current zoning district.)

A lawful non-conforming use may be continued although the use does not conform with the provisions of The Codes; provided, however that such use complies with each of the following provisions:

Only that use which is in open, active and in actual existence may be so continued as a legal non-conforming use, provided further that said use may not in any way be extended, enlarged, substituted, moved, added to or changed, except when authorized by this section; and

No structure or building on lands containing a legal non-conforming use may be extended, enlarged, structurally repaired, structurally altered, totally rebuilt, substituted, moved, remodeled, modified or added to, except when required to do so by law

Considering the situation, it seems the best way to regulate this property is with a PUD Overlay.

### **COMPLIANCE/NONCOMPLIANCE:**

Pursuant to Section  $17.36B - \underline{Planned\ Unit\ Developments}$ , I have found the application to be complete and have reviewed it for compliance with the ordinance.

**ACTION:** Forward to Common Council for a Public Hearing with a recommendation to approve, conditionally approve, or deny the GDP/SIP for this property.

For Office Use:  ☐ Application given by ☐ Received by Bldg. Inspector ☐ Fee received by Treasurer ☐ Building Insp. Certified ☐ Filed with City Clerk ☐ Referred for Staff Review	Date  ☐ Referred to Counce ☐ Public Hearing Se ☐ Date Notices Mail ☐ Public Hearing Pu ☐ Public Hearing He ☐ Plan Meeting Action	tedblished
101 South Blvd.  Baraboo, WI 53913 (608) 355-2730 phone 608 355-2719 fax  Date of Petition:	LICATION FOR CONDITIONAL US non-refundable fee must accompany this application up \$100 if no public hearing required.)	
Borgake E10828 Baraa	(Please attach additional pages as necessary.)	if tenancy, attach copy of current
<ul> <li>3. Address of site: 100</li> <li>4. Tax parcel number of site: 200</li> </ul>	6-3035-0000 /2	706-0939-0000°
5. Accurate legal description of s description) (Attach copy of own	ite (state lot, block and recorded sub er's deed):	
6. Present zoning classification:		
7. Requested conditional use:	holdcare - 0	Zegain
8. Brief description of each structur	re presently existing on site:	need A to

9. Brief description of present use of site and each structure on site:

0. Brief description of any proposed change in use of structures if request for conditional use is granted:  (include change in number of employees on site)
1. The following arrangements have been made for serving the site with municipal sewer and water:
2. Name, address, and tax parcel number of the owners of <u>each</u> parcel immediately adjacent to the boundaries of the site and each parcel within 200 feet including street and alley right-of-way of each exterior boundary of the site (see section 17.37(3)(a) of City Code.)
3. A scale map or survey map must be attached showing the following: (Note: This section is not required for home occupation requests; skip to 14.) (see section 17.37(2)(a) of City Code.)
<ul> <li>a. Location, boundaries, dimensions, uses, and size of the site and structures and its relationship to adjoining lands.</li> <li>b. The approximate location of existing structures on the site, easements, streets, alleys, off street parking, loading areas and driveways, highway access and access restrictions, existing street, side and rear yards, proposed surface drainage, grade elevations.</li> </ul>
4. State in detail, the evidence indicating proof that the proposed conditional use shall conform to each of the standards for conditional uses set forth in section 17.37(2)(b) of the City Zoning Code.
WHEREFORE, the undersigned property owners hereby state that the foregoing information and all ttachments to this Petition are true and correct to the best of our knowledge.  Notice to Property Owner: Conditional use permits, if granted, are subject to a 10 day appeal waiting time.  Dated this
Property owner
I certify that I have reviewed this application for completeness.
Date: Zoning Administrator:

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101 South Blvd. (A:	Date  ☐ Referred to Council ☐ Public Hearing Set ☐ Date Notices Maile ☐ Public Hearing Pub ☐ Public Hearing Hele ☐ Plan Meeting Actio  LICATION FOR CONDITIONAL US non-refundable fee must accompany this application upon 15100 if no public hearing required.)	d FEB O, 7 2022  lished d GITY OF BARABOO n  E PERMIT
(608) 355-2730 phone 608 355-2719 fax		FOR TREASURER USE ONLY Receipt #
Date of Petition: 1-25	- 12	Account # 100-22-4440
1. Name and address of each owner John Schwanher	wners of the real property covered by this mmission as follows:  (Please attach additional pages as necessary.)  (K 1514 Ash st Baca and a short of the content of the cont	tenancy, attach copy of current
3. Address of site:	Ash st. Barahoo W1 5	3913
4. Tax parcel number of site:2	06-0056-00000	
description) (Attach copy of own  No. 5672 as record  COUNTY, Wisconsin in Va  No. 950875 (Located)  NE 14 of Section 35	ite (state lot, block and recorded subcer's deed): Let one (1) of Cled in the Office of the Register alume 31 of Certified Surveys en in Let 1 of Sauk County, CSM, T11N, R6E, City of Barahaa	ertified Survey map
6. Present zoning classification:	Residential	
7. Requested conditional use:	FFL / engraving	home based
8. Brief description of each structure house garden shed	e presently existing on site:	

9. Brief description of present use of site and each structure on site:

house - residence garden shed - lawn equip. Storage
10. Brief description of any proposed change in use of structures if request for conditional use is granted (include change in number of employees on site)
11. The following arrangements have been made for serving the site with municipal sewer and water:  Existing no change
12. Name, address, and tax parcel number of the owners of <u>each</u> parcel immediately adjacent to the boundarie of the site and each parcel within 200 feet including street and alley right-of-way of each exterior boundar of the site (see section 17.37(3)(a) of City Code.)  See attached
13. A scale map or survey map must be attached showing the following: (Note: This section is not required for home occupation requests; skip to 14.) (see section 17.37(2)(a) of City Code.)
a. Location, boundaries, dimensions, uses, and size of the site and structures and its relationship to adjoining lands.
b. The approximate location of existing structures on the site, easements, streets, alleys, off street parking loading areas and driveways, highway access and access restrictions, existing street, side and rear yards proposed surface drainage, grade elevations.
14. State in detail, the evidence indicating proof that the proposed conditional use shall conform to each of the standards for conditional uses set forth in section 17.37(2)(b) of the City Zoning Code.
WHEREFORE, the undersigned property owners hereby state that the foregoing information and a attachments to this Petition are true and correct to the best of our knowledge.  Notice to Property Owner: Conditional use permits, if granted, are subject to a 10 day appeal waiting time Dated this 25th day of January, 20 22.  Property owner  Rumanum  Property owner
I certify that that I have reviewed this application for completeness.
Date: Zoning Administrator:

For Office Use:	Date		Date
☐ Application given by		☐ Referred to Counci	
☐ Received by Bldg. Inspector		☐ Public Hearing Set	
☐ Fee received by Treasurer		☐ Date Notices Maile	
☐ Building Insp. Certified		☐ Public Hearing Pub☐ Public Hearing He	
☐ Filed with City Clerk ☐ Referred for Staff Review		☐ Plan Meeting Action	_
Referred for Staff Review		1 I all Weeting Activ	
City of Baraboo 101 South Blvd Baraboo, WI 53913		LICATION FOR NNED UNIT DEVELOI (PUD)	PMENT
(608) 355-2730 phone 608 355-2719 fax		(102)	FOR TREASURER USE ONLY Receipt #
Date of Petition: 1/2	1/22	_	Account # 100-22-4440
The undersigned, being a petition the City of Baraboo P			s conditional use request hereby
1. Name and address of each			
Menald, Inc.		d Dr Ean Cle	:rc WI 54703
<u> </u>			
lease): <u>Tyler Edwa</u> <u>Slol Mena</u>	ards - Real Es	state REP Menon 54703	f tenancy, attach copy of current
3. Address of site: 1040	Hishway 1	7	
4. Tax parcel number of sites	206 - 2552	-26200	
description) (Attach copy	of owner's deed):		
<u>LSM 676</u>	1 Lot 2		
6. Present zoning classificati	on: <u>R3</u>		
7. Requested conditional use	: outdoor S	elf Storage	
8. Brief description of each s	wd	sting on site:	
		-	

9. Brief description of present use of site and each structure on site:

Updated: 01/24/22

	Vacant land
10	O. Brief description of any proposed change in use of structures if request for conditional use is granted (include change in number of employees on site)  Sec articled letter
11	The following arrangements have been made for serving the site with municipal sewer and water:  To Public right of Very
12	Name, address, and tax parcel number of the owners of <u>each</u> parcel immediately adjacent to the boundaries of the site and each parcel within 200 feet including street and alley right-of-way of each exterior boundary of the site (see section 17.37(3)(a) of City Code.) <u>City of Baraboo lal Sowth Blvd 206-2552-29000</u> <u>Hea thy Star LLC 55955 Stark PD 136 002-0266-00000</u>
13	<ul> <li>a. A scale map or survey map must be attached showing the following: (Note: This section is not required for home occupation requests; skip to 14.) (see section 17.37(2)(a) of City Code.)</li> <li>a. Location, boundaries, dimensions, uses, and size of the site and structures and its relationship to</li> </ul>
	<ul><li>adjoining lands.</li><li>b. The approximate location of existing structures on the site, easements, streets, alleys, off street parking loading areas and driveways, highway access and access restrictions, existing street, side and rear yards proposed surface drainage, grade elevations.</li></ul>
14	State in detail, the evidence indicating proof that the proposed conditional use shall conform to each of the standards for conditional uses set forth in section 17.37(2)(b) of the City Zoning Code.
att	WHEREFORE, the undersigned property owners hereby state that the foregoing information and altachments to this Petition are true and correct to the best of our knowledge.  Notice to Property Owner: Conditional use permits, if granted, are subject to a 10 day appeal waiting time Dated this 31 day of Tornery, 2022  Property owner  Property owner
Г	Property owner  I certify that I have reviewed this application for completeness.
İ	Date: Zoning Administrator:



January 31, 2022

**RE: Menards Self Storage Application** 

Dear Mr. Pinion,

Menard, Inc. is submitting an application to create a Planned Development Overlay on the 8.1 acre lot south of the Baraboo Menards store. That lot was created during the original approval process for the store in 2004 for other box retail stores. In the past 17 years the demand for that type of retail users on those large lots has changed significantly and Menards is proposing to use that lot for a Menards Self Storage Facility and retain the smaller outlots along the highway for commercial use.

The first and possibly most important benefit to this project is that the facility is owned by Menards. That allows Menards to keep owning the land for any future expansion or future use of the property for the retail operation. It also means that the storage facility is run by Menards employees, watched by the Menards security team, and maintained by the Menards contractors. The storage facility ends up being an extension of the retail store operation on land owned by Menards.

The investment made by Menards in the land will allow Menards to create a new business in Baraboo. The market research we did proved that there is a need for this type of storage in the Baraboo market. There is a surplus of climate controlled units with the large indoor facility north of town but the outside units and the large vehicle parking spaces are in high demand. With the continued growth of Baraboo over the years there will be a continued need for storage and this proposal allows the city to control the location and the owner of the storage facility. Rather than an out of town investor putting a facility out of the city limits this will be a well known business operating next to their retail store.

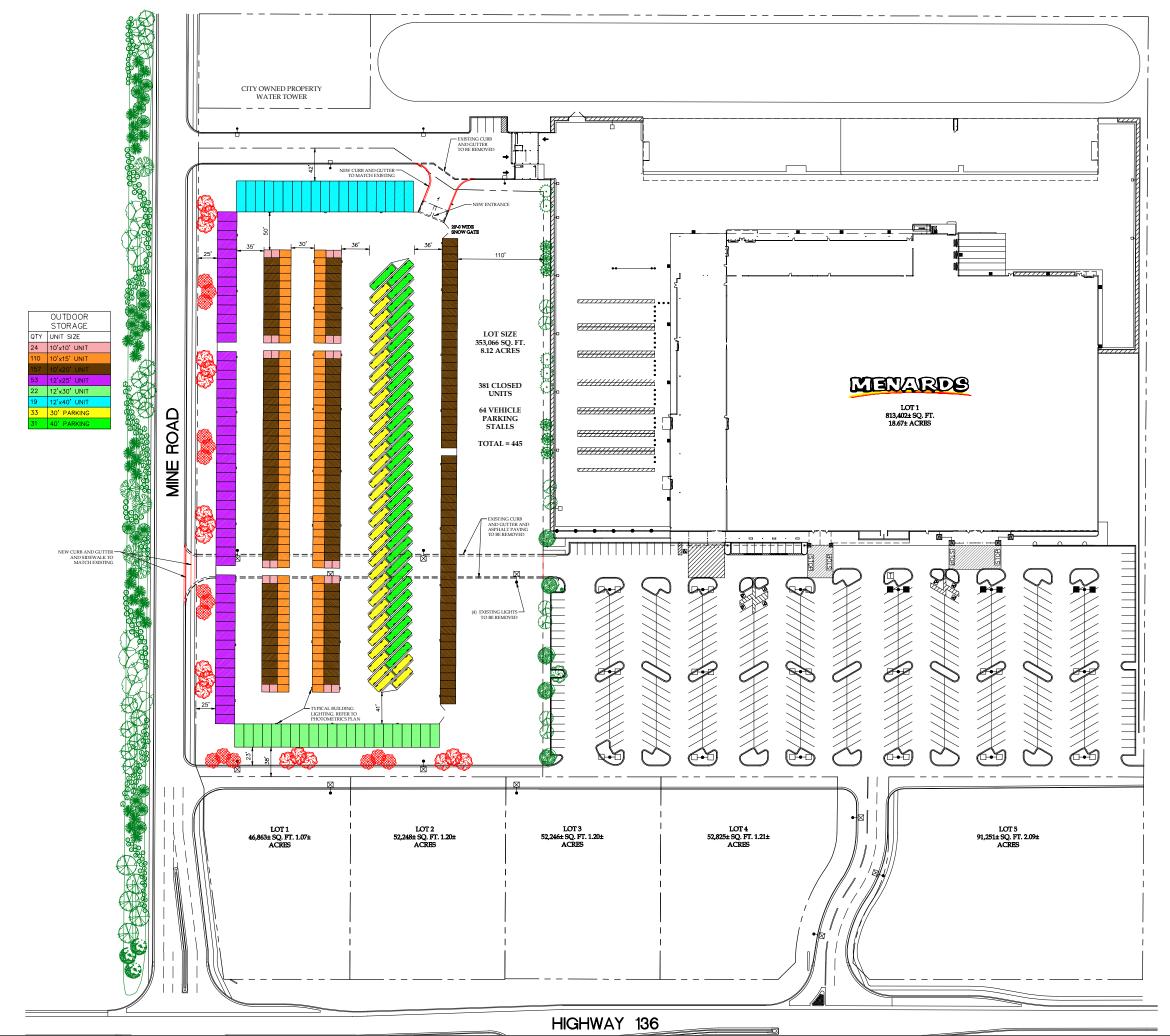
After the Planning Commission review meeting there have been updates made to the plans and a set of elevations was put together. The landscaping was added to meet the commercial street frontage landscape ordinance on the south side and the east side of the facility. All access to the facility will be next to the Menards store gate way from public roads. The elevations of the facility were changed to be gray with a green roof to match the look of the Menards retail store. If there are additional questions or comments please let me know. Thank you.

Sincerely, Menard, Inc.

Tyler Edwards

Real Estate Representative

Menard, Inc. 5101 Menard Drive Eau Claire, WI 54703



	NEW LANDSCAPE LEGEND	
SYMBOL	SCIENTIFIC, COMMON NAME	QUANTITY
	NEW GLEDITSIA TRIACANTHOS VAR. INERMIS 'SHADEMASTER', 'SHADEMASTER' THORNLESS HONEYLOCUST, (1"¢ CALIPER MIN.)	15
<b>G</b>	NEW TILIA CORDATA 'GREENSPIRE', 'GREENSPIRE' LITTLELEAF LINDEN, (1"¢ CALIPER MIN.)	18

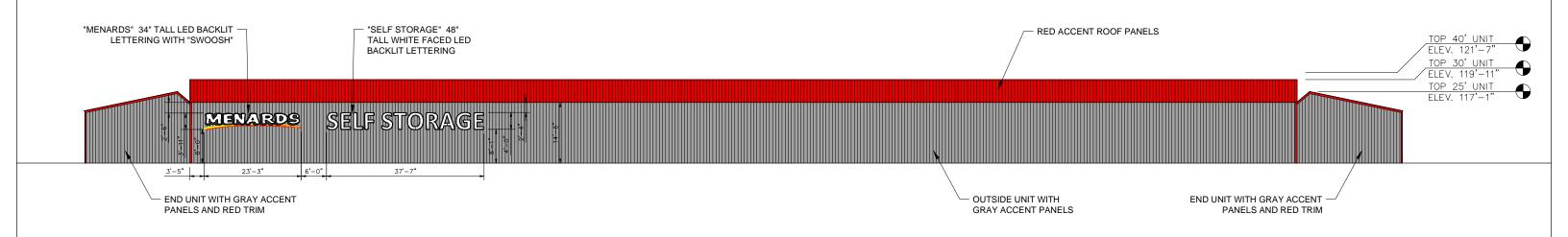
CONTACT INFORMATION
Tyler Edwards
Real Estate Representative
Menard, Inc.
5101 Menard Drive
Eau Claire, Wisconsin 54703



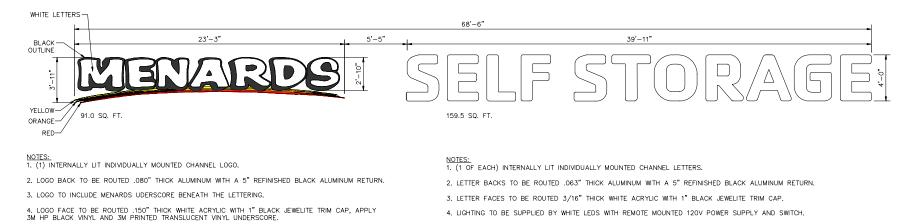
February 1, 2022

Scale: 1" = 60'-0"

Baraboo, Wisconsin



# EAST ELEVATION

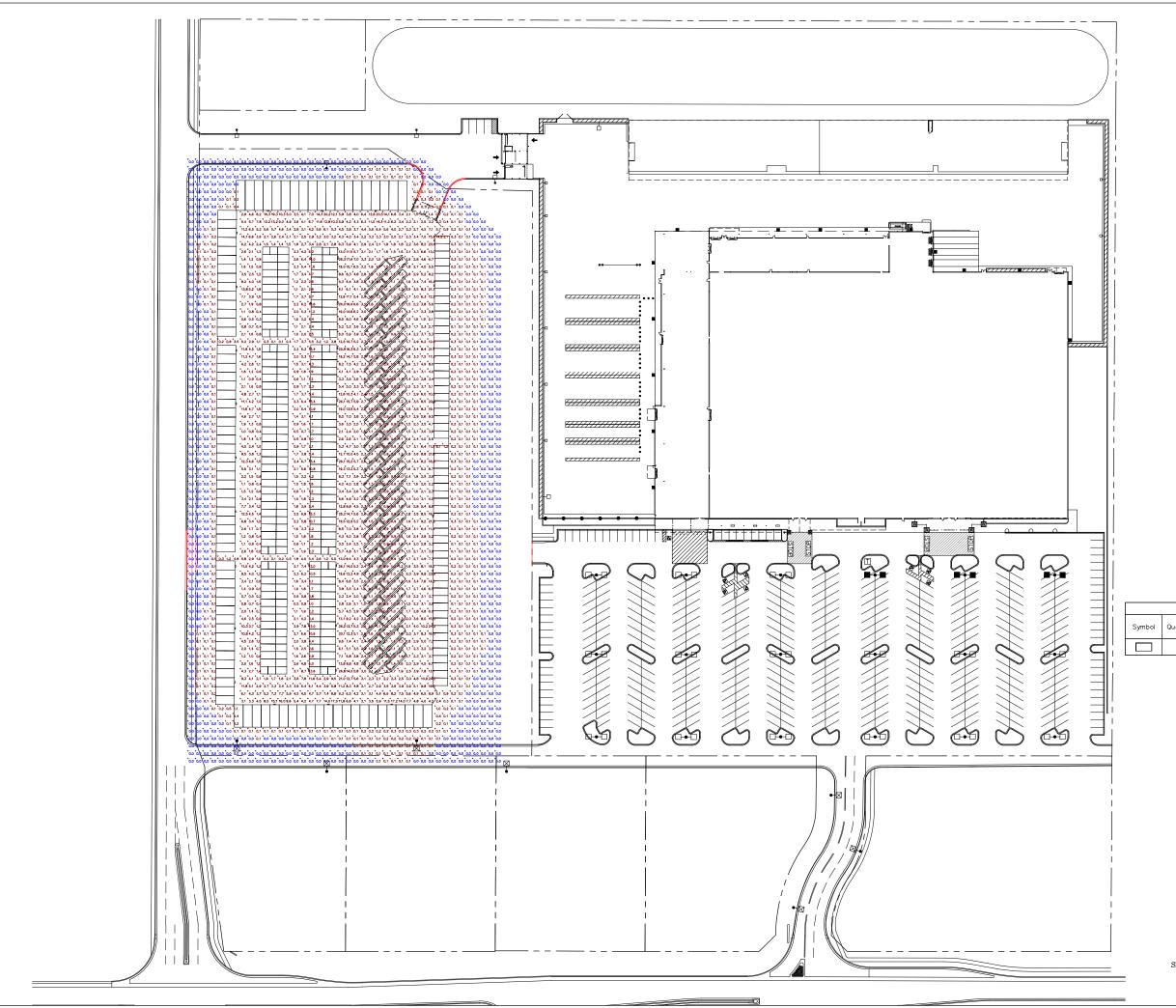


CONTACT INFORMATION Tyler Edwards Real Estate Representative Menard, Inc. 5101 Menard Drive Eau Claire, Wisconsin 54703

February 1, 2022

5. LIGHTING TO BE SUPPLIED BY WHITE LEDS 120V POWER SUPPLY AND SWITCH.

Scale: 3/32" = 1'-0"



			Lighting Schedule				
Symbol	Quantity	Manufacturer	Description	Number Lamps	Lumens Per Lamp	Light Loss Factor	Wattage
	42	EverLast Lighting	602Y0080W30L70AY	1	9917	1	78.1897

CONTACT INFORMATION
Tyler Edwards
Real Estate Representative
Menard, Inc.
5101 Menard Drive
Eau Claire, Wisconsin 54703



February 1, 2022

Scale: 1" = 60'-0"

_			<u> </u>	_	DAID
	For Office Use:  Application given by Fee received by Treasurer Siled with City Clerk Zoning Administrator Certification Referred for Staff Review Public Hearing Set	Date	□ Notices Mai □ Public Hear □ Plan Commi □ Public Hear □ Council Act	ing Published ission Held ing Held	Date 2022  I by FEB 09 2022  CITY OF BARABOO
Ci	ty of Baraboo PE	TITION FOR ZO	NING CHAN	<b>IGE</b>	
	1 South Blvd. raboo, WI 53913	(A non-refu	indable \$250 fee must	accompany th	is application upon filing.)
(608	3) 355-2730 phone 3) 355-2719 fax				R TREASURER USE
Do	te of Petition: 2/7/2022			Receipt #	
Da	te of Petition: 2/7/2022			Account # 1	00-22-4440
the	The undersigned, being all the owner City of Baraboo Plan Commission as Name and address of each owner:	ers of the real proper nd Common Counc Refer to Attachi	il as follows:	is zoning cl	nange request, hereby petition
	<b>M</b>		<del></del>		
2.	Address of site: Spruce Dr and Si	lver Dr, City of Bar	aboo, Wisconsi	n 53913	
3.	Tax parcel number of site: Refer	r to Attachment 1.			
4.	Accurate legal description of site (sta	te lot, block, and recorde	d subdivision or me	es and bounds	description) (Attach copy of owner's
	Refer to Attachment 2.				
5.	Present zoning classification: Refe	r to Attachment 1.			
6.	Requested zoning change: Refer to	Attachment 1.			
7.	Brief description of structures prese. In its existing condition, the site is	•			structures exist on site.
8.	Brief description of present use of single No structures exist on site.	ite and structures the	ereon: <u>The</u>	site is used	for agricultural practices.
9.	Brief description of any proposed of change in number of employees):  above will be used for the develogrowing need for housing in the C	If the requestions of multi-fan	uest for zoning	change is	granted, the parcels listed
10.	The following arrangements have be Construction plans and required				

and connect to Walnut St / Cty Hwy DL to the east.

- 11. Name, address, and tax parcel number of all owners of <u>each</u> parcel immediately adjacent to the boundaries of the site and extending 200 feet from and all the owners of the land directly opposite from the site extending 200 feet from the street frontage of such opposite land. (see section 17.11(1)(c) and City Code).

  Refer to Atlachment 4.
- 12. A scale map or survey showing the location, boundaries, dimensions, uses, and size of the site and its relationship to adjoining lands is attached. The map or survey shows the approximate location of existing structures, easements, streets, alleys, loading areas and driveways, off street parking, highway access and access restrictions, existing street, side and rear yards, surface water drainage, grade elevations and the location and use of any lands immediately adjacent to each of the boundaries of the site and extending 200 feet, plus the location of any existing structures on each such identified parcel. The name and address of each owner is attached.

Refer to Attachment 2.

13. A statement with supporting evidence indicating that the proposed zoning change or special zoning exception shall conform to the purpose, intent, spirit and regulations of the Zoning Code.

Refer to Attachment 5.

WHEREFORE, the undersigned property owners hereby state that the foregoing information and all attachments to this Perition are true and correct to the best of our knowledge.

this Petition are true and correct to the best of our known	wledge.
Dated this	, 200
N CONTRACT Property Owner	Property Owner
Property Owner	Property Owner
I have reviewed this application for completeness:	
Date:	
Zoning Administrator:	





400 Viking Drive Reedsburg, Wisconsin 53959 (608) 524-6468 phone (608) 524-8218 fax www.vierbicher.com



February 7, 2022

Tom Pinion
Public Works Director/City Engineer
City of Baraboo, City Hall
101 South Blvd
Baraboo, WI 53913

RE: Petition for Zoning Change

City of Baraboo

Sauk County, Wisconsin

Mr. Pinion,

We are proposing a zoning change for the lots listed below. Also included below is supporting evidence, indicating the proposed zoning change shall conform to the purpose, intent, spirit and regulations of the Zoning Code.

Lots 93 and 94 are currently zoned Highway Oriented Business (B-3). The requested zoning change of these lots is Four-Through Twelve-Family Residential (R-4). Parcels zoned R-4 are required to have 2,500 SF per dwelling unit. Lot 93 is 28,082 SF. A four-family home requires a lot size of at least 10,000 SF and a twelve-family home requires a lot size of at least 30,000 SF. Lot 94 is 26,817 SF. A four-family home requires a lot size of at least 10,000 SF and a twelve-family home requires a lot size of at least 30,000 SF. Per Chapter 17.23(5), the rezoning of lots 93 and 94 will conform to the purpose, intent, spirit and regulations.

Lots 95, 134, 135, 136 and 137 are currently zoned Highway Oriented Business (B-3). The requested zoning change of these lots is Thirteen Family and Up Residential (R-5). Parcels zoned R-5 must have 2,500 square feet of lot per dwelling unit and a minimum lot area of one acre. Lot 95 is 257,186 SF (5.9 acres) and will meet the requirements of the zone change. Lot 134 is 66,411 SF (1.5 acres) and will meet the requirements of the zone change. Lot 135 is 57,860 SF (1.3 acres) and will meet the requirements of the zone change. Lot 136 is 57,842 SF (1.3 acres) and will meet the requirements of the zone change. Lot 137 is 68,332 SF (1.6 acres) and will meet the requirements of the zone change. Per Chapter 17.24(5), the rezoning of lots 95, 134, 135, 136 and 137 will conform to the purpose, intent, spirit and regulations.

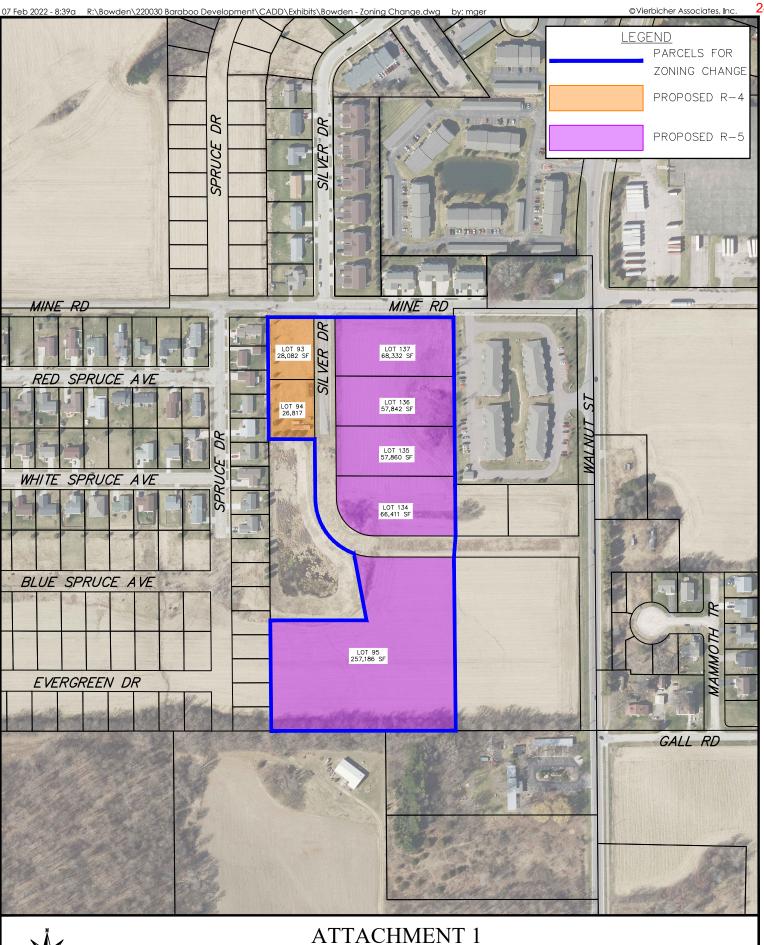
Please review the Petition for Zoning Change and all included attachments.

Should you have any questions or concerns, please contact me at 608-393-1881 or npfa@vierbicher.com.

Sincerely

Nail Pfaff PE PH CST

R:\Bowden\220030 Baraboo Development\Planning & Zoning\Petition for Zoning Change\In Process\Statements of Proposed Zoning Change.docx





ATTACHMENT 1
PARCELS FOR ZONING CHANGE
BARABOO, SAUK CO, WISCONSIN



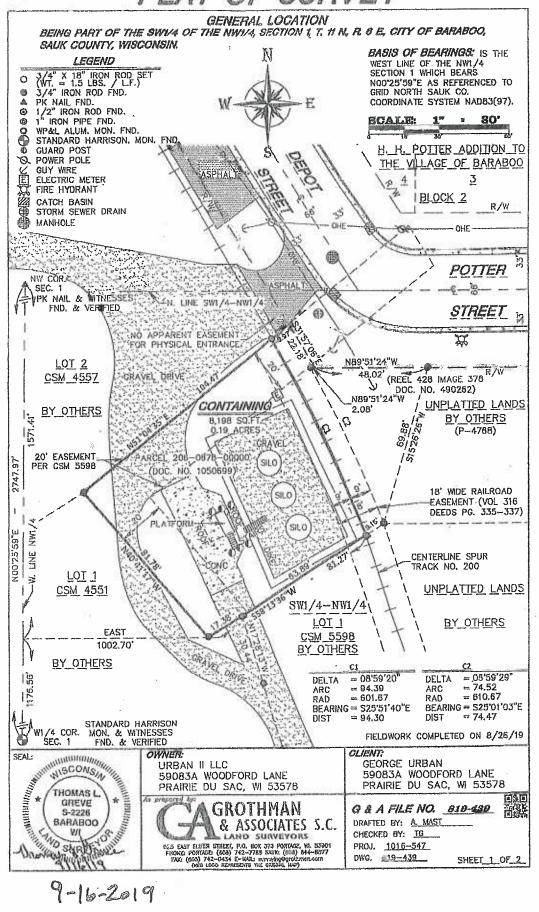
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- [	For Office Use:	Date			Date
-	☐ Application given by		□ Notices	Mailed by	
ı	☐ Fee received by Treasurer		•	Hearing Published by	
	☐ Filed with City Clerk			ommission Held	
	•		•		
	☐ Zoning Administrator Certification		•	Hearing Held	
	☐ Referred for Staff Review		☐ Council	l Action	
	☐ Public Hearing Set		-		
10 Ba (60 (60 Da	The undersigned, being all the owner of Baraboo Plan Commission  Name and address of each owner Address of site:  Address of site:  1 South Blvd.  1 South Blvd.  1 1 1 2022  1 1 1 2022  1 1 1 2022  1 1 1 2022  1 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1	ners of the real pr	on-refundable \$250 fee coperty covered b ouncil as follows:	FOR TREA  Receipt #  Account # 100-22-4  by this zoning change r	ASURER USE  440  request, hereby petitic
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<ul><li>3.</li><li>4.</li><li>5.</li><li>6.</li><li>7.</li></ul>	Accurate legal description of site (site deed):  SEE ATTACHED P  Present zoning classification:  Requested zoning change:  Brief description of structures present 2 - STORAGE TANK 18,000  Brief description of present use of	on 878  State lot, block, and re  PAPER WORK  1 & 2  PUD Zo  Sently existing on 60 GAL. EAC	corded subdivision o	or metes and bounds descrip  otos):  BULK  BULK  BULK  BULK  BULK  BULK	FUEL PLANT  -Loggi
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FOR ADDITIONAL TANKS FOR SUMMER OF 2022 AND BEYOND.
Revised: 11/06/19

- 11. Name, address, and tax parcel number of all owners of <u>each</u> parcel immediately adjacent to the boundaries of the site and extending 200 feet from and all the owners of the land directly opposite from the site extending 200 feet from the street frontage of such opposite land. (see section 17.11(1)(c) and City Code).
- 12. A scale map or survey showing the location, boundaries, dimensions, uses, and size of the site and its relationship to adjoining lands is attached. The map or survey shows the approximate location of existing structures, easements, streets, alleys, loading areas and driveways, off street parking, highway access and access restrictions, existing street, side and rear yards, surface water drainage, grade elevations and the location and use of any lands immediately adjacent to each of the boundaries of the site and extending 200 feet, plus the location of any existing structures on each such identified parcel. The name and address of each owner is attached.

adjacent to each of the boundaries of the site and extend each such identified parcel. The name and address of each	ing 200 feet , plus the location of any existing structures on
13. A statement with supporting evidence indicating that the conform to the purpose, intent, spirit and regulations of	r the Zoning Code.
to this Petition are true and correct to the best of our knowledge.	by state that the foregoing information and all attachments ledge.
Dated this 17+h day of JANVARY	, 20 <b>0.2_</b>
	F. Schrintzer
Property Owner	Property Owner Silwertzer
Property Owner	Property Owner
The state of the s	
I have reviewed this application for completeness:	
Date:	
Zoning Administrator:	

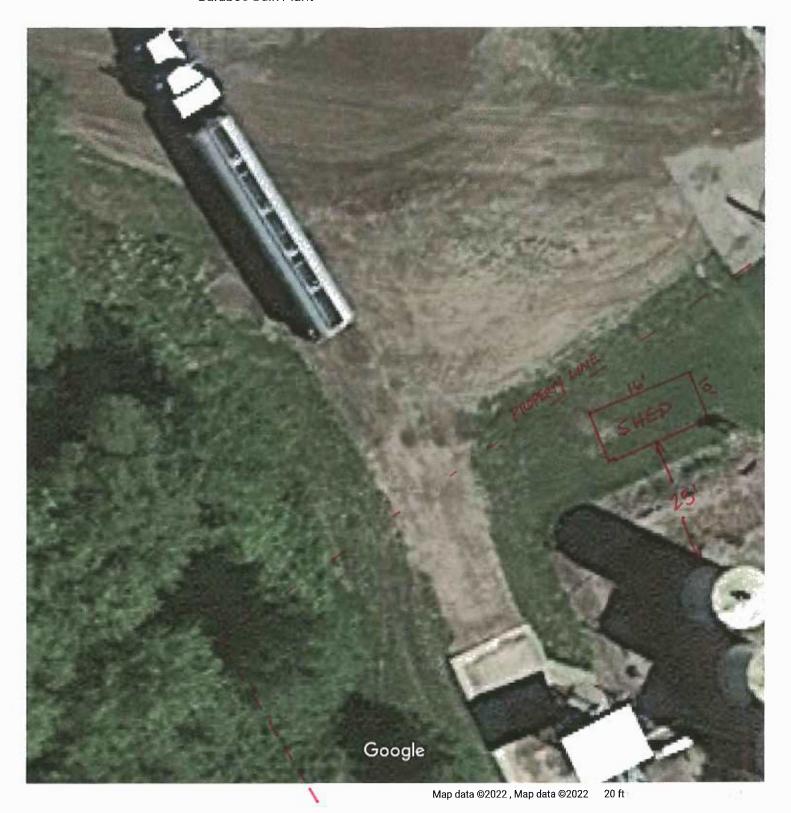
# PLAT OF SURVEY



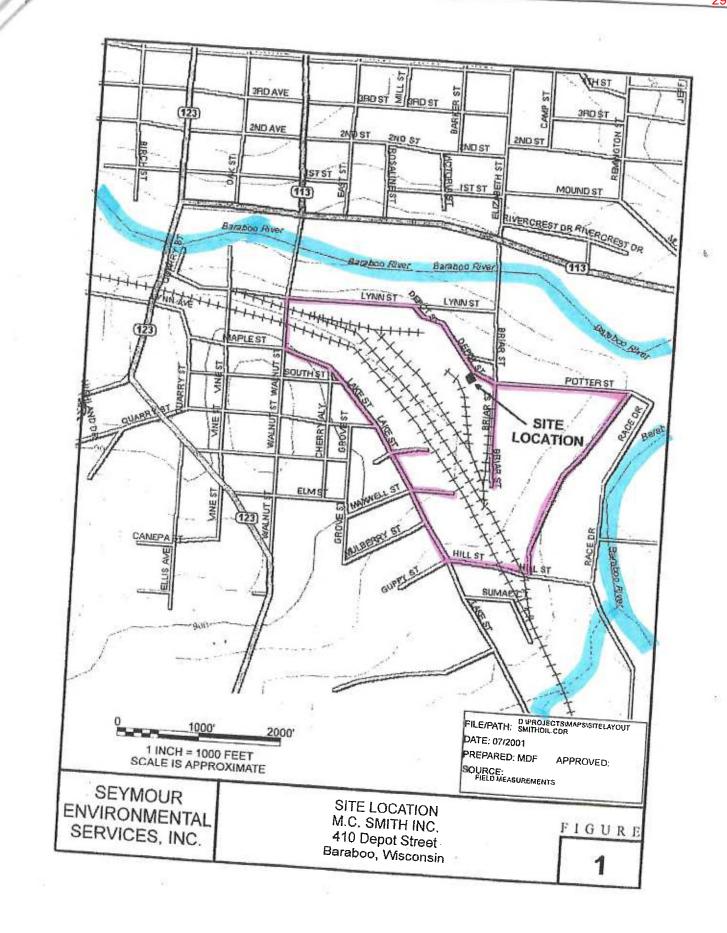


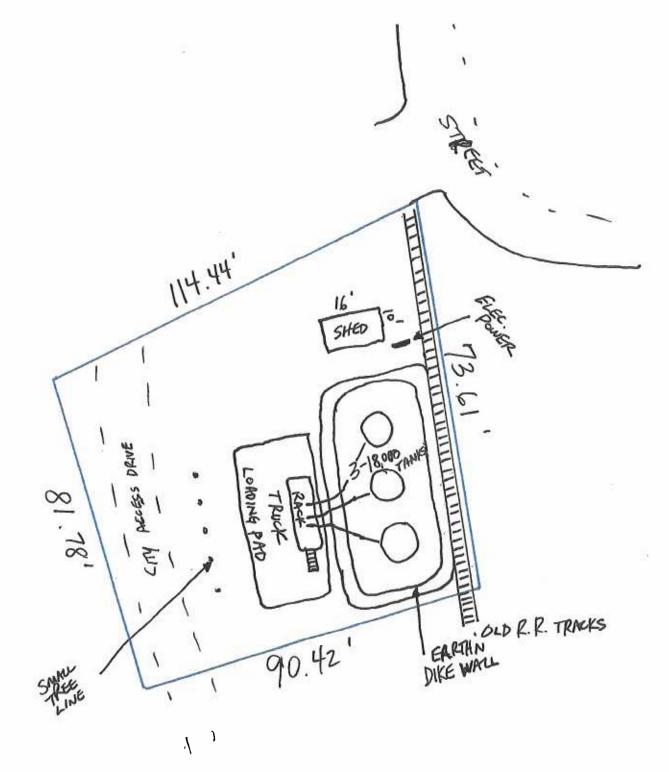
410 Depot St

Baraboo Bulk Plant



28





COREY OIL
BUCK PLANT
410 DEPOTST.
BARABOOWI